Hamburg School District

30 Linwood Avenue
Hamburg, New Jersey 07419
Ph. 973.827.7570 · Fax 973.827.3624
www.HamburgSchool.com

Bullying, Harassment, or Intimidation Reporting Form

Directions: Bullying, harassment, or intimidation are serious and will not be tolerated. This is a form to report alleged bullying, harassment, or intimidation that occurred on school property; at a school-sponsored activity or event off school property; on a school bus; or on the way to and/or from school*, in the current school year. If you are a student victim, the parent/guardian of a student victim, a close adult relative of a student victim, or a school staff member and wish to report an incident of alleged bullying, harassment or intimidation, complete this form and return it to the Principal at the student victim's school. Contact the school for additional information or assistance at any time.

Bullying, harassment, or intimidation means intentional conduct, including verbal, physical, or written conduct or an intentional electronic communication that creates a hostile educational environment by substantially interfering with a student's educational benefits, opportunities, or performance, or with a student's physical or psychological well-being and is:

• motivated by an actual or a perceived personal characteristic including race, national origin, marital status, sex, sexual orientation, gender identity, religion, ancestry, physical attributes, socioeconomic status, familial status, or physical or mental ability or disability; or,
- threatening or seriously intimidating; and,
- occurs on school property, at a school activity or event, or on a school bus; or,
- substantially disrupts the orderly operation of a school.

"Electronic communication" means a communication transmitted by means of an electronic device, including a telephone, cellular phone, computer or pager.

Today's date __/__/__

Person Reporting the Incident *(Optional)*: _____
Please note: as per district policy, formal disciplinary action cannot be based solely on an anonymous report.

Telephone Number: _____ Email Address: _____

Place an X in the appropriate box:

☐ Student ☐ Parent/Guardian ☐ Adult ☐ Staff Member ☐ Other _____

1. Name of student victim: _____ Age_____
(Please print)

2. Name of alleged offender(s)	Age	Is he/she a student?
		☐ Yes ☐ No
		☐ Yes ☐ No
		☐ Yes ☐ No

3. On what date(s) did the incident happen? ___/___/___ ___/___/___ ___/___/___
Mo./Day/Year *Mo./Day/Year* *Mo./Day/Year*

4. Where did the incident happen (choose all that apply)?

☐ On school property ☐ At a school-sponsored activity or event off school property
☐ On a school bus ☐ On the way to/from school*

5. Place an X next to the statement(s) that best describes what happened (choose all that apply):

☐ Any bullying, harassment, or intimidation that involves physical aggression
☐ Getting another person to hit or harm the student
☐ Teasing, name-calling, making critical remarks, or threatening, in person or by other means
☐ Demeaning and making the victim of jokes
☐ Excluding or rejecting the student ☐ Making rude and/or threatening gestures
☐ Spreading harmful rumors or gossip ☐ Intimidating (bullying), extorting, or exploiting
☐ Electronic communications (specify) _____
☐ Other (specify) _____

6. What did the alleged offender(s) say or do? _____

7. Why did the bullying, harassment or intimidation occur?_____

8. Did a physical injury result from this incident? Place an (X) next to one of the following:

☐ No ☐ Yes, but it did not require medical attention. ☐ Yes, and it required medical attention.

9. If there was a physical injury, do you think there will be permanent effects? ☐ Yes ☐No

10. Was the student victim absent from school as a result of the incident? ☐ Yes ☐No

11. Is there any additional information you would like to provide?_____

_____ _____

Signature (Optional) Date

Please note: as per district policy, formal disciplinary action cannot be based solely on an anonymous report.