

# Hamburg Public School

30 Linwood Avenue  
Hamburg, New Jersey 07419  
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[www.HamburgSchool.com](http://www.HamburgSchool.com)

Mr. Steven Engravalle  
*Chief School Administrator*

Mr. Roger Jinks  
*Vice-Principal*

September 5, 2007

Dear Parent, Guardian or Staff Member:

This notice is being distributed to comply with the New Jersey School Integrated Pest Management Act. Hamburg Public School has adopted an Integrated Pest Management (IPM) Policy and has implemented an IPM Plan to comply with this law. IPM is a holistic, preventive approach to managing pests that is explained further in the school's IPM Policy included with this notice.

All schools in New Jersey are required to have an Integrated Pest Management Coordinator (IPM Coordinator) to oversee all activities related to IPM and pesticide use at the school.

The IPM Coordinator for Hamburg Public School is:  
Mr. Robert Zierden  
30 Linwood Ave.  
Hamburg, NJ 07419  
973-827-7570 ext 213

The IPM Coordinator maintains the pesticide product label and the Material Safety Data Sheet (MSDS) (when one is available) of each pesticide product that may be used on school property. The label and MSDS are available for review by parents, guardians and staff members or students attending the school. Also, the IPM Coordinator is available to parents, guardians, and staff members for information and to discuss comments about IPM activities and pesticide use at the school.

As part of the school pest management plan Hamburg Public School may use pesticides to control pests. The United States Environment Protection Agency (EPA) and the New Jersey Department of Environmental Protection (DEP) register pesticides to determine that the use of a pesticide in accordance with instructions printed on the label does not pose an unreasonable risk to human health and the environment. Nonetheless, the EPA and the DEP cannot guarantee that registered pesticides do not pose a risk to human health, thus unnecessary exposure to pesticides should be avoided. The EPA has issued the statement that where possible, persons who are potentially sensitive, such as pregnant women, infants and children should avoid unnecessary pesticide exposure.

The following items must be included with this annual notice:

- A copy of the school or school district's IPM policy.
- The date, time and place of any meeting if one is to be held for the purpose of adopting or modifying the school integrated pest management policy or plan.
- A list of pesticides that are in use or that have been used in the past 12 months on school property.

With Hamburg Pride,

Mr. Steven Engravalle  
Chief School Administrator  
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Enc.

# Hamburg School Integrated Pest Management Plan 2007-2008

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1. General school information:

Hamburg Public School  
30 Linwood Ave.  
Hamburg, NJ 07419  
973-827-7570

School IPM Coordinator:

Mr. Robert Zierden  
973-82-7570 ext 213  
[rzierden@hamburgschool.com](mailto:rzierden@hamburgschool.com)

2. Integrated Pest Management Statement

Integrated Pest Management (IPM) on school property is a long-term approach to maintaining healthy landscapes & facilities that minimizes risks to people and the environment. Hamburg Public School will use: site assessment, monitoring, and pest prevention in combination with a variety of pest management tactics to keep pests within acceptable limits. Instead of routine chemical applications, cultural, mechanical, physical, and biological controls will be employed with selective use of pesticides when needed. Educational strategies are used to enhance pest prevention, and to build support for the IPM program.

3. School IPM Policy: ATTACHED

4. School IPM Plan Goals:

- a. The roles, responsibilities, and training of all members of the school community [school administration, School IPM Coordinator, Pest Management Professional (includes staff or contractors, if used), School Nurse, kitchen staff, maintenance staff, staff, teachers, students, parents or guardians of all students enrolled in the school, and vendor/contractors] regarding IPM at the school are clearly defined.
- b. Pest identification: Initially, define indoor and outdoor pests for the school by historical account and/or by direct monitoring. Establish monitoring types and schedules, and Record keeping.
- c. Pest prevention and control to maintain a healthy school environment: Outline non-chemical controls that will be routinely practiced at the school. Establish threshold levels for all anticipated pests. Define prescribed use of low impact versus non low impact pesticides for identified pests. Maintain records of all pesticide applications.
- d. Keep the school community informed: Maintain IPM records and make available for public inspection. Issue annual notice of school IPM program status. Establish pre-notification procedures for non low impact pesticide use. Adopt notification procedures for emergency use of non low impact pesticides. Establish posting procedures for indoor and outdoor areas that are treated with non low impact pesticides.
- e. Evaluate and revise the School IPM Plan annually.

5. Training

- a. The School IPM Coordinator will receive NJDEP-approved training that provides an overview of the principles of IPM, legal requirements, and how to implement the IPM Policy and Management Plan at the school as per the rules adopted by the NJDEP in the fall of 2004.

6. Pest Management Professional:

- a. All pesticide applications made on school property must be made by \_\_\_\_\_ applicators or operators licensed to apply pesticides by the NJDEP PCP per the \_\_\_\_\_ New Jersey Administrative Code Title 7 Chapter 30: Sub chapters 1-12. These \_\_\_\_\_ "Pest Management Professionals" may either be staff and/or a contractor as \_\_\_\_\_ described below.
- b. All **indoor applications** at this school are made by licensed **contractor** Pest Management Professional(s). The contractor for indoor Pest management services at this school is **Western Pest Management**. Our contact for the company is **WPS, Phone: 973-584-0900**. The contractor will meet all specifications as contracted by the School.
- c. All **outdoor applications** at this school are made by licensed **contractor**. Pest Management Professional(s). The contractor for outdoors pest management services at this school is **Western Pest Management**. Our contact for the company is **WPS, Phone: 973-584-0900**. The contractor will meet all specifications as contracted by the School. If specified in the contract, the contractor will provide horticultural services for landscape and turf management.

Other Specific Duties of Pest Management Professional(s) in the School IPM Program

- Inspect school premises **monthly** for the presence of pests or signs of pest activity.
- Notify the IPM Coordinator when pests or signs of pest or signs of pest activity.
- Make written recommendations to the School IPM Coordinator for corrective actions to be taken by the school to reduce potential pest populations.
- Recommend to School IPM Coordinator appropriate non-chemical procedures to correct pest problems.
- When it is determined that a pesticide must be used, the necessary pesticide will be selected. Preference will always be given to low impact pesticides.
- When approved by the School IPM Coordinator, the appropriate non-chemical procedures will be followed to correct pest problems. Low impact pesticides will be applied **after** first consulting in advance with the IPM Coordinator to all them to proceed with all required notification and posting of the area to be treated.
- The School IPM Coordinator will be provided with an MSDS (when available) of any pesticide that is applied on school property.
- To provide application information as specified in the "Non Low Impact Pesticide Application Log" when they apply these pesticides at the school. This log is kept at: Building and Grounds Office - Robert Zierden

**Integrated Pest Management Policy Staff training for  
Hamburg School as required by NJS.A.13.1F-19**

Integrated Pest Management (L.P.M.) training is required annually to all school staff under NJEPA and NJS.A. 13.2 sec. C Adopted **2005** and reviewed annually **2007-2008 school year** there after as required. All staff are required to attend annually including out-side services (cafeteria staff) etc. All substitutes and student teachers will also be required to know this policy and will be notified their first day on staff.

Integrated Pest Management Policy for Hamburg School System  
As required under NJS.A. 13.1F-19

1. No pesticide application will be used in Hamburg School or on school grounds. Except in extreme cases. 72 hours notification must be given to all staff/student parents or guardians as to who will be in the building within 72 hours after pesticide use. In extreme cases notification will be given within 24 hours of use. In most cases non-pesticide cleaning of areas will be done.
2. Outside usage will have the same rules as in item 1 with two extra dates in case of bad weather conditions.
3. Food of any kind in classrooms or offices must be kept in a tightly-sealed plastic container (not a lunch bag). And not kept for a period of more than 72 hours to reduce pest infiltration into the building.
4. Food in desks or lockers is not to be out overnight. And shall be monitored by teachers.
5. Cafeteria, kitchen, and faculty lounges will be monitored daily. Foods are required to be kept in a tightly-sealed plastic container (not a lunch bag), refrigerator or freezer except canned or bottled items. No items will be allowed to be out over night and will be disposed of.
6. All reports of pests of any kind are to be reported to the Building and Grounds Office. Type of pest and location as well as what was done and used to clean and remove the problem are to be logged and kept on record for a period of five years.
7. Recurrence of more than three reposts from the same location within a three-month period will be brought to the attention of the Chief School Administrator for review.
8. All questions regarding this issue can be referred to the Building and Grounds office LPM Coordinator Robert Zierden at 973-827-7449 ext 213 or Hamburg School, B&G Office - LMP Coordinator, 30 Linwood Ave., Hamburg, NJ 07419